



## **SPECIAL BOARD MEETING AGENDA**

**Date: September 10, 2018**

**(Carried-over from 08/30/18 meeting)**

**Community Preparatory Academy**

**Van Ness Campus**

**7019 S. Van Ness Avenue**

**Los Angeles, CA 90047**

**Time 6:00pm**

This board meeting agenda was posted at: Community Preparatory Academy, 7511 S. Van Ness Ave, Los Angeles, CA 90047; and on the Community Preparatory Academy website, <http://www.cpacharter.org>

To attend by Conference Call, dial (213) 226-1066 and enter PIN #332-061-524#

### **INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY PARENTS AND CITIZENS**

Community Preparatory Academy welcomes your participation at its Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of the Community Preparatory Academy in public. Your participation assures us of the continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- Any public records relating to an agenda item for an open session of the board which are distributed to all, or a majority to all of the Board members shall be available prior to the meeting for public inspection at the Community Preparatory Academy office located at 7019 S. Van Ness Avenue, Los Angeles, CA 90047 or 24910 S. Avalon Blvd., Wilmington, CA 90744. Copies of these documents will also be made available at the meeting. A permanent copy of all meeting-related documents is maintained on site at the school office.
- The public is invited to speak on items to be covered on the agenda by filling out a Request to Speak form. Speakers will be given an opportunity to speak for up to two (2) minutes. With 15 minutes allotted for each topic. Speakers who need translation will each have four (4) minutes to speak. when the Board discusses that item. The Board will listen to your comment, but not respond or take immediate action. The Board may give direction to staff to respond to your concern or the item may be added to a future meeting agenda.
- When addressing the Board, speakers are requested to state their name and affiliation from the podium and adhere to the time limits set forth.
- This Board meeting is held in compliance with the Americans with Disabilities Act. In compliance with the Americans with Disabilities Act (ADA) and upon request, Community Preparatory Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the school office.

**Board Mission Statement: The Community Preparatory Academy Board works to ensure that students achieve academic excellence through the provision of a quality instructional program.**

1. CALL TO ORDER (Roll Call)
2. PUBLIC COMMENTS – Comments from the public on agenda items. Public comments are limited to two (2) minutes per speaker. Speakers who need translation will each have four (4) minute to speak.
3. APPROVAL OF PREVIOUS BOARD MINUTES
4. APPROVAL OF AGENDA
5. ADMINISTRATIVE AND SCHOOL OPERATIONS REPORT
  - a. Recruitment and Enrollment
  - b. Staffing
  - c. Facilities
  - d. Technology
  - e. Reports due to LAUSD/LACOE/CDE
  - f. LAUSD Oversight
6. RECEIPT AND REVIEW OF MONTHLY FINANCIAL REPORTS
7. RECEIPT AND REVIEW OF CPA 2018-19 ORGANIZATIONAL CHART
8. REVIEW AND DISCUSSION OF PETITION RENEWAL PROCESS AND STATUS
9. COMMENTS ON CONSENT AGENDA ITEMS
10. CONSENT AGENDA ITEMS
  - a. Approval of expenditures
  - b. Approval of new hires
  - c. Verification of required TB, DOJ and Credentials of all CPA staff members
  - d. Approval of Parent/Student/Family Handbooks for the 2018-19 school year
  - e. Approval of 2018-19 Volunteer and Guest Policies
  - f. Approval of 2018-19 Student Attendance Policy
  - g. Approval of 2018-19 Enrollment and Attendance Reporting Policy
  - h. Approval of Revised 2018-19 Fiscal Procedures and Policy
  - i. Approval of Agreements with anticipated costs over threshold amounts
    - i. Back Office services
    - ii. Special Education services
    - iii. Consultant services
    - iv. After School services
  - j. Approval of 2018-19 EPA Spending Plan
  - k. Approval of 2018-19 Suicide Prevention Policy
  - l. Approval of 2018-19 Immigration Policy
11. OTHER ITEMS/PROPOSED FUTURE AGENDA ITEMS
12. ADJOURNMENT